

# UNIVERSITY OF BRIGHTON

## ACCOMMODATION GUIDE

### 2014



**University of Brighton**

# WHERE TO LIVE

We understand that finding the right type of accommodation is very important. We care about where our students live and our aim is to make sure that everyone has access to affordable, good quality accommodation that's right for them.

## Here at Brighton we offer accommodation options to suit everyone:

### Living at home

If you are local to the area you may like to continue living at home – if you choose this option don't worry, you won't be the only one. Around a quarter of our students studying an undergraduate degree live at home.

Find out why living at home can make sense on page 04.

### Living in the private sector

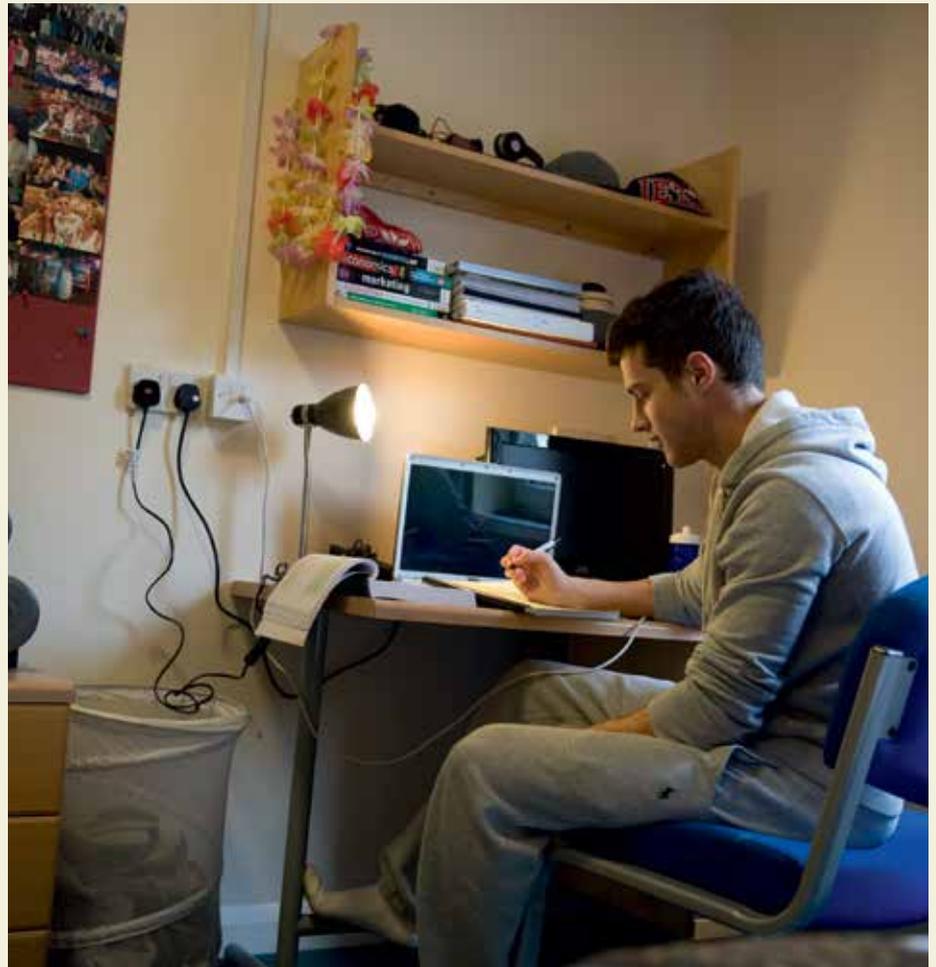
Around a third of our first year students live in private sector rented accommodation, many prefer the independence and flexibility this offers. You will get to choose your location, type of housing as well as choosing the people you live with. We can help you find a house.

For more information about finding the perfect rented house for you, see page 03.

### Unihomes

The university manages hundreds of rooms in shared houses in Brighton, Eastbourne and Hastings. We let these properties out to our students (on behalf of private landlords), so you only deal with us and pay your rent to the university, but you still have the benefits of living in the private sector.

Find out more about our Unihomes across the cities on page 05.



### Homestay

Homestay means that you get to live in a house with a family, a couple or single person in the local area. Many students choose to live in a homestay because this option provides a supportive home environment as you settle into life at the university.

Find out more about our flexible homestay options on page 06.

### Living in our halls

We have more than 2,000 places in halls of residence in Brighton, Eastbourne and Hastings, with catered and self-catered options available.

Find out more about our halls and how to apply from page 07.



## How we can help you find your new home

We are here to help all students throughout your time studying here. If you have any questions or would like to chat to someone about your options, contact the accommodation team for friendly advice.

We can help find the right accommodation for you.

- We have accommodation offices in Brighton, Eastbourne and Hastings, so no matter where you're studying we are on hand to help.
- Our service is free and confidential, and for all students.
- We have a dedicated Housing Advice Officer whose job it is to provide information and advice to you.
- We manage the application process for our halls of residence.
- We manage hundreds of rooms in Unihomes in Brighton, Eastbourne and Hastings.
- We have a database of affordable, safe accommodation in the private sector, [www.yourstudentpad.co.uk](http://www.yourstudentpad.co.uk), so you can easily browse available accommodation.
- We run house hunting meet ups to help you find the right place in the private sector, and to meet new friends along the way.
- We work with local councils to ensure students have access to good quality housing in the private sector.

## Contact us

We're open from 10am–4pm on Monday–Friday, throughout the year.

- **Brighton**  
01273 644100  
[accommodation@brighton.ac.uk](mailto:accommodation@brighton.ac.uk)
- **Eastbourne**  
01273 643810  
[accomeastbourne@brighton.ac.uk](mailto:accomeastbourne@brighton.ac.uk)
- **Hastings**  
01273 644631  
[accomhastings@brighton.ac.uk](mailto:accomhastings@brighton.ac.uk)



### Find out more

There's more online about our accommodation service, and your accommodation options online at [www.brighton.ac.uk/accommodation](http://www.brighton.ac.uk/accommodation).



We are part of and support the Universities UK Student Accommodation Code. The code covers, among other matters, health and safety, maintenance and repair, and relationships between managers and student tenants. [www.universitiesuk.ac.uk/acop](http://www.universitiesuk.ac.uk/acop)

## I'm Harry and I manage the accommodation service.

Our team is ready to guide you through the university accommodation application process, or to help you to find private sector property and also to answer any housing related questions you may have.

After choosing the right course for you, you'll probably be thinking about where you are going to live. This may be your first time away from home, so it's very important that you live somewhere that provides a safe and secure environment and suits your budget. Being happy in your home is important for your successful study.

Please don't hesitate to get in touch with us if you need to. We're a friendly team and happy to help with any query however small. Most of the team are University of Brighton graduates and we have many years of housing experience between us.

We are here to provide the advice you need so please get in touch.

# LIVING IN THE PRIVATE SECTOR

Lots of our students live in rented accommodation in the private sector in their first year of study; if you choose this option we can help you find a house.

## Key facts

- This option offers you genuine independence.
- You can choose your location, type of accommodation, budget and house mates.
- You'll need to pay rent and a deposit up front.

Get in touch with us if you are considering renting in the private sector. You can use our database of privately rented accommodation at [www.yourstudentpad.co.uk](http://www.yourstudentpad.co.uk), rather than commercial letting agents.

## Online help – [www.yourstudentpad.co.uk](http://www.yourstudentpad.co.uk)

Studentpad is an online student accommodation service providing advice about housing matters, as well as details of houses, flats and lodgings available for rent in Brighton, Hastings and Eastbourne. Yourstudentpad is exclusively for University of Brighton and University of Sussex students, we can provide you with the log on details. Contact us at [accommodation@brighton.ac.uk](mailto:accommodation@brighton.ac.uk).

We require all landlords who register properties with us to sign up to our code of standards. The code requires landlords to commit to high standards of safety and security in their properties, so we can make sure that your new home is safe and relaxing.



## House hunting guide

Our house hunting guide provides advice about finding and renting property in the private sector, and is full of useful information to guide you through the process of choosing the right home. Make sure you read the guide before you start your accommodation search; download it from [www.brighton.ac.uk/accommodation](http://www.brighton.ac.uk/accommodation).

## House hunting service

Our house hunting service gives you the opportunity to get housing advice and meet other students who are in the same situation as you. We will give you access to our Facebook groups where you can meet other first year students who are also looking for private sector accommodation, as well as ask the accommodation team your questions.

We also hold house hunting meet ups and housing fairs so that you can get advice and meet other students in the same situation as you. Private sector accommodation lists from studentpad and local letting agents will be available at the fairs.

## What it costs

The cost of rented accommodation will depend upon where you live, facilities and the number of tenants sharing.

## Average rent levels

Brighton

- 1-bed flat £160 per week
- Shared house £90–95 per person per week

Eastbourne

- 1-bed flat £135 per week
- Shared house £80–85 per person per week

Hastings

- 1-bed flat £130 per week
- 4-bed house £80–85 per person per week



## Council tax

You will be exempt from paying council tax if you live in halls of residence or in a house or flat wholly occupied by full-time students. The council will need to see a certificate from the university confirming details of your student status.



The house hunting event was a great opportunity to meet other new students in the same position as me – some of the people that I met at the event have become my best friends in the years since. The information and guidance provided by the accommodation team meant that finding a house with their help was much easier than doing it alone.

Joel Williams, Mechanical Engineering BEng(Hons) graduate



**Beki Gowing**  
Textiles with Business Studies  
BA(Hons) graduate

I didn't get into halls in my first year. I didn't know anyone at Brighton so I used the message boards on [www.yourstudentpad.co.uk](http://www.yourstudentpad.co.uk) to form a house hunting group with four other girls.

We found houses on studentpad and other websites. We arranged to look at six houses in Brighton, and agreed on one in Hanover. After talking it through with my parents I paid my first month's rent and deposit (thanks student overdraft) in at my bank the next day.

My first year was amazing. I got to live close to campus, which was handy as I had loads to carry to university every day. The house was close to town so I didn't have to pay for taxis home after a night out. The private sector can seem daunting, but there are lots of positives, including choosing where you live and who you live with.

## Living at home

Around a quarter of our students choose to continue living at home. If you choose this option you're likely to save money.

### Key facts

- There are excellent transport links along the Sussex coast to connect your home with our campuses.
- You can apply for a reduced rate student loan, and other funding is also available depending on your circumstances.
- Living at home can be very cost-effective and convenient.

If you choose to continue living at home, you can still join in all the campus events and you'll have plenty of opportunities to make new friends and experience student life to the full.

If your home is a commutable distance from the university and benefits from good transport links, you should confirm the contact time required for your course to help you make an informed decision about whether living at home is for you.

Our accommodation team is here to offer you advice even if you are living at home, and should you wish to move out into the private sector we can give you tips and help you to connect with other students.

### What you should do next

- Make a budget plan to help you make an informed decision.
- Research your transport options and check to see how peak times might affect bus or train journey times.
- Get in touch with us if you have any questions.



The Unizone is a discounted student season ticket offered by Southern Rail to students living in the Brighton and Worthing areas.

# UNIHMES

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Unihomes are houses and flats leased to the university by private owners. We sign a contract with the owners to manage the properties on their behalf. This means that students living in unihomes deal with the university and pay their rent directly to the university.

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## Key facts

- Like private rented accommodation but you deal with the university rather than a private landlord.
  - The properties meet our high safety standards.
  - Also offered to returning students.
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The Accommodation Service manages around 300 rooms in shared houses and flats in Brighton & Hove, Eastbourne and Hastings.

All Unihomes meet high safety standards and are regularly visited by university staff. They are also close to our campuses and are well served by public transport.

Unihomes vary in size, but typically have three to five bedrooms with shared bathroom facilities, kitchen and communal areas. They're great if you prefer to live in the wider community, close to local amenities and facilities.

Rooms also vary in size and are let on individual contracts which run from September to August.



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## What it costs

- From £3,738 to £5,520 a year depending on the package as some rents are all inclusive.
- From £89 to £120 per week per student.
- Rent includes broadband internet provision and personal belongings insurance cover of up to £5,000. Some unihome rents also include utilities. Contracts vary in length from 42-46 weeks.
- Payment of the first instalment of rent is required in advance.
- No damage deposit required.

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## What else to budget for

- For houses without an inclusive package, you should budget for electricity, gas and water.
- Food and travel.



We are working to increase the number of flats and houses we offer through the Unihomes scheme.

# HOMESTAY

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Homestay means that you rent a room with a family, a couple or a single person in a room that can be catered or self-catered. Many students choose homestay accommodation because contracts are flexible and because it provides a supportive home environment as you settle into university life.

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## Key facts

- Only available in Brighton.
  - Mostly used for short stay accommodation, but can be extended in agreement with the host.
  - A £200 payment is required up front to secure the room once it has been sourced.
  - Rent payments are arranged with the accommodation team, but short stays are usually paid in full.
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The Homestay scheme allows you to stay with a local host for between two weeks and six months, or longer.

Once you've applied and have been accepted for the Homestay scheme, we will match you with a compatible host family. We inspect all our Homestay properties, and all accommodation available through the scheme meets the standards and criteria in our Homestay Code of Standards.

## Catered Homestay

Your Homestay host will provide you with breakfast and an evening meal (individual arrangements are made for students with special dietary needs, or where the host is vegetarian). These meals are provided seven days a week.



If you have any special dietary requirements please declare these on your application form and discuss your needs with the host when you arrive. Your host is likely to cook the same food for you as they do for themselves so it is a good idea to tell them what you like and do not like to eat as early as possible.

During the week, you can buy lunch, snacks and drinks at any of the university's cafes around our campuses. Your host will allow you access to the kitchen to make drinks and snacks, which you should provide yourself.

## Self-catered Homestay

If you choose the self-catered option, you will rent a room in the host's home but will need to buy your own food and prepare your own meals.

Your host will provide you with storage space in a cupboard and in the fridge. You should agree with the Homestay host at what times you can use the kitchen to cook meals.

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## What it costs

- Single room, catered from £145–£165 a week.
- Single room, self-catered from £105 a week.
- Shared room, catered from £120 a week.
- Shared room, self-catered from £90 a week.

The accommodation team works with a variety of hosts across Brighton, and match students and hosts up to ensure the best arrangement for both parties.

## When to look

- Let us know as soon as you would like to take this option.
- We will send you an application form to fill out once you have got in touch.

# LIVING IN OUR HALLS

We have halls of residence in six sites across Brighton, Eastbourne and Hastings, with over 1,600 places in Brighton, 354 in Eastbourne and 60 in Hastings.

## Key facts

- All halls accommodation is mixed sex.
- All students share kitchen and communal area. Standard rooms share bathroom facilities.
- Rent includes utility bills, and contents insurance of £5,000.
- Around three quarters of the rooms have en-suite facilities.
- There are laundry facilities on each site.
- All rooms are fully furnished and centrally heated.
- All of our rooms have internet access.
- The majority of halls are offered on a self-catered basis, catered options are available on some sites.

## The Student Accommodation Code

The Universities UK (UUK) Student Accommodation Code sets out the main elements of good management practice within student accommodation. It covers, among other matters, health and safety, maintenance and repair, and relationships between managers and student tenants. It also assists students in understanding both the standards and procedures applying to their accommodation, and their obligations as tenants or licensees.

The university's halls of residence are compliant with the code and are subject to an annual audit to ensure standards are maintained.



Check application deadlines, and whether you are eligible to apply, on page 19, and on our website.



## Catered halls

If you don't want to cook for yourself in your first year of university, and would prefer to know that meals will be ready for you at specific times of the day, then our catered halls of residence might be ideal for you.

Catered halls include a hot and cold breakfast buffet service and an evening meal. Food is serviced Monday to Friday during term time only.

This option can be cost-effective, and as the cost of your food is included in your rent it means that you need to budget less money for food.

At Brighton we cater for most dietary requirements, including vegetarians and special medical diets. We will discuss any special dietary requests with you as they arise.

For more information on special diets please email [hospitality@brighton.ac.uk](mailto:hospitality@brighton.ac.uk).

## Breakfast buffet

Served 7.30–9.30am

There is a buffet of healthy breakfast options available such as cereals, muesli, fruit, toast and yoghurts. As well as this there is also a selection of croissants and hot options. Fruit juices and hot drinks are also included.

## Evening meal

Served 5.30–7.30pm

In the evening, there is a choice of three main courses served with fresh vegetables or salad bar, followed by your choice of a desert, fresh fruit or yoghurt. A hot or cold drink is also included with your evening meal.

## Flexible service

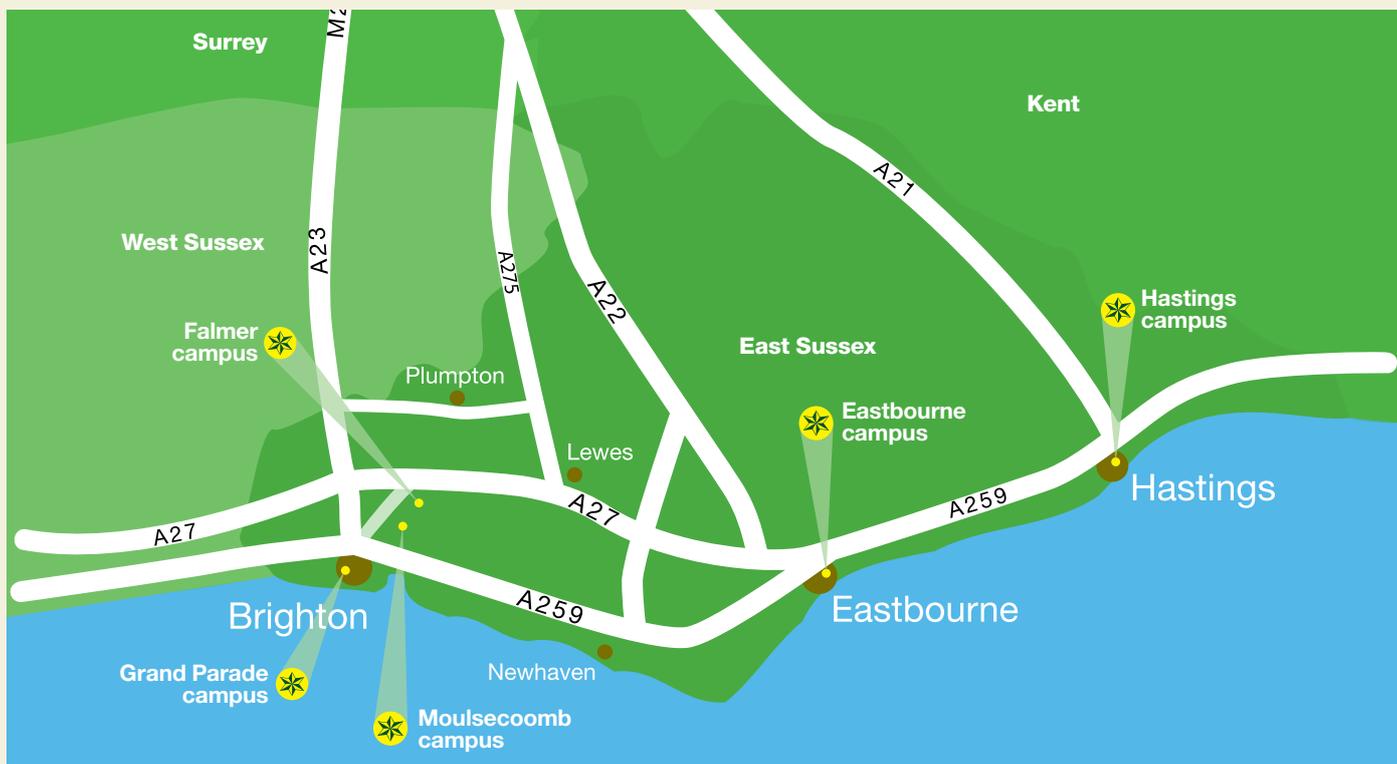
If you aren't able to make it to your site in time for your evening meal because of your university commitments (such as lectures or sports events), if you let us know before, then we can make alternative arrangements for your meal.

You can also bring your friends and visitors who are not in catered accommodation along with you to your evening meal (your guests will pay the advertised price for meals).

## Self-catered halls

Self-catered accommodation means that you can be flexible about when you and where you eat. Your halls of residence will include a communal kitchen area and cooking facilities, such as oven, hob and microwave for you to cook in with your flat mates.

It is indicated in the halls descriptions from page 09, which options are catered and which are self-catered.



### Sports membership

All students living in halls of residence in Brighton and Eastbourne can take advantage of free access to the university's fitness, sport and wellbeing facilities at off-peak times. Students have the option to upgrade and purchase a full annual membership allowing greater flexibility. Details can be found at [www.brighton.ac.uk/sportbrighton](http://www.brighton.ac.uk/sportbrighton).

### What it costs

- Rent levels for a single room vary from £104 to £184 a week.
- Individual rent costs for each halls option is detailed from page 09.
- Rents for halls include insurance and utility bills.
- The cost of catered halls includes breakfast and evening meal from Monday–Friday during term time.
- Brighton and Eastbourne halls include free off-peak membership of university fitness facilities.

### What else to budget for

- You don't have to pay a deposit for university accommodation but you do pay your first instalment in advance.
- You may have to budget for travel to and from your campus.
- If you have a TV in your room you'll need a TV licence.
- Food – even if you live in catered halls you will also have to budget for food at weekends and during holidays.

### Applying for halls

If you make us your firm choice with UCAS, we will invite you to apply for your accommodation via email from February.

Please use the information in this guide to find out about the options available to you. You should also read our allocation policy and criteria on page 21.

Find out more about how to apply for halls on page 19.

### Applying for halls checklist

1. Accept our offer of a place on one of our courses.
2. Make sure you are eligible for a place in halls.
3. Apply for halls by 8 August 2014.
4. Confirm your place on one of our courses.
5. Wait to hear if you will be offered a place in halls.



We are investing over £40 million into improving and extending our Varley Park halls of residence. This will provide state-of-the-art accommodation and facilities.

# BRIGHTON HALLS

## We have four halls of residence and 56 Unihomes in Brighton

-  Applications for accommodation open in February 2014, and close on 8 August 2014. We will send you an invitation to apply if you are eligible. To apply you will need to have firmly accepted your academic offer.
-  Demand is high, and we cannot guarantee that everyone who applies for university accommodation gets a place, but we are here to support anyone who does not get a place, or who is looking for somewhere to live in the private sector. Our house hunting service brings together groups of students for house hunting meet ups, and makes use of online databases of property exclusively for students.
-  Our accommodation places are randomly allocated by computer so that all eligible students have an equal chance of a place.

You can read about our eligibility and allocation policy on page 21, and how it applies to you if:

- you already live in East and West Sussex
- you are under 18 when you start university
- you have been in care
- you have a disability
- you are an international, Channel Islands or Isle of Man student.



	Transport	Falmer campus	Grand Parade campus	Moulsecomb campus
Phoenix Halls Grand Parade, Brighton	Train	15 minute walk to station and 10 minutes		15 minute walk to station and 7 minutes
	Bus	30–35 minutes		15 minutes
	Bicycle	30 minutes	4 minutes	11 minutes
Varley Halls Varley Park, Brighton	Bus	10–15 minutes	25 minutes	10 minutes
	Bicycle	15 minutes	26 minutes	14 minutes
Moulsecomb Place Moulsecomb, Brighton	Train	5 minutes	7 minutes and 15 minutes walk	
	Bus	20 minutes	15 minutes	
	Bicycle	17 minutes	14 minutes	
Falmer Halls Falmer, Brighton	Train		10 minutes and 15 minutes walking	5 minutes
	Bus		30–35 minutes	20 minutes
	Bicycle		32 minutes	20 minutes

# FALMER HALLS IN DETAIL

There are two halls of residence on the Falmer campus – Great Wilkins and Paddock Field, both offer a high standard of accommodation. Great Wilkins offers a longer tenancy period of 50 weeks.

✓ Facilities include a sport centre, restaurant, cafe/bar, cash machine and shop.

✓ There is no student parking at Great Wilkins halls, except for disabled parking. Bicycle storage is provided. Falmer train station is a short walk away. There is a frequent daytime bus service and a night bus operates during term time, and a free mini bus service between Falmer and Moulsecoomb campuses.

✓ Visit [www.brighton.ac.uk/accommodation](http://www.brighton.ac.uk/accommodation) for 360° tours of all of our halls.



## Great Wilkins

Falmer campus

🍴 **Self-catered**

### Key facts

- Flats with en suite rooms sharing a good sized kitchen and communal area.
- Four self-contained flats suitable for couples, with double en suite bedrooms and a kitchen and lounge.
- Extended tenancy 50 weeks.

Number of rooms	164
Length of tenancy	50 weeks
Number sharing	3–6
En suite bedroom	Yes
Internet access	Yes
Room size	12.5m <sup>2</sup>

### 2014 cost

Single study room

- £6,750 a year
- £135 a week

Self-contained one-bed flat

- £6,100 per person, a year
- £122 per person, a week



## Paddock Field

Falmer campus

🍴 **Self-catered or catered during term-time**

### Key facts

- Paddock Field has both catered and self-catered flats. Choose which option you want on your application.
- Flats and houses contain en suite rooms, with shared kitchen and communal areas.

Number of rooms	469
Length of tenancy	39 weeks
Number sharing	6–8
En suite bedroom	Yes
Internet access	Yes
Room size	11.8m <sup>2</sup>

### 2014 cost

Single study room – catered

- £6,123 a year
- £157 a week

Single study room – self-catered

- £4,992 a year
- £128 a week

# GRAND PARADE HALLS IN DETAIL



Phoenix Brewery halls of residence are 5 minutes walk from our Grand Parade campus.

- ✓ Parking is very limited at Phoenix Brewery, except for disabled parking. Bicycle storage is provided.
- ✓ There is a bus stop for services to other university sites less than five minutes' walk away. The halls are located in the residential area of Hanover, close to family homes. We expect our students to be considerate to our neighbours at all times.
- ✓ Visit [www.brighton.ac.uk/accommodation](http://www.brighton.ac.uk/accommodation) for 360° tours of all of our halls.

## Phoenix Brewery

Grand Parade campus



Self-catered

### Key facts

- Flats with en suite rooms, with shared kitchen and communal areas.
- There is a common room and communal launderette.
- Parking is very limited. There are bike racks for 50 bicycles.
- The city centre offers a range of restaurants, cafes and bars within easy walking distance.

Number of rooms	298
Length of tenancy	39 weeks
Number sharing	6–8
En suite bedroom	Yes
Internet access	Yes
Room size	10.2m <sup>2</sup>

### 2014 cost

- Single study room
- £5,382 a year
  - £138 a week

# MOULSECOOMB HALLS IN DETAIL



## Moulsecoomb Place has space for 163 students, and is right on campus.

✓ The halls are two miles from Brighton city centre, on the Moulsecoomb campus and next to the local railway station and main bus routes to the city centre and Falmer campus. There is also a free mini bus service between Moulsecoomb and Falmer campuses.

✓ Parking is very limited at Moulsecoomb Place, except for disabled parking. Bicycle storage is provided.

✓ Visit [www.brighton.ac.uk/accommodation](http://www.brighton.ac.uk/accommodation) for 360° tours of all of our halls.

## Moulsecoomb Place

Moulsecoomb campus



**Catered during term time**

### Key facts

- Flats with single study bedrooms with shared kitchen and communal area, bathroom, shower room and two toilets.
- Nearby Cockcroft Building contains a restaurant, two cafes, Students' Union shop and union cafe, cashpoints, Barclays and Santander banks.
- Parking is very limited. There is a cycle shed for about 40 bicycles.

Number of rooms	163
Length of tenancy	39 weeks
Number sharing	6–8
En suite bedroom	No
Internet access	Yes
Room size	9.5m <sup>2</sup>

### 2014 cost

- Single study room
- £5,811 a year
  - £149 a week

# VARLEY HALLS IN DETAIL

Varley Park is our largest halls of residence and is situated between Falmer and Moulsecoomb campuses. It is around four miles from Brighton city centre.

## Redevelopment works at Varley

The university is committed to investing in facilities for its students. We are investing over £40 million in improving and extending Varley Park. This will provide state-of-the-art accommodation and facilities.

Further building work at Varley will be carried out throughout 2014. You should be aware that disturbance or disruption will be experienced by students while the work is going on. Building work is permitted to take place between 8am and 6pm Monday to Thursday and 8am to 5pm on Fridays, and on Saturday between 8am and 3pm.

Work will include:

- construction noise
- use of heavy machinery
- heavy vehicle access.

✓ There is a cash machine on site and a restaurant which sells meals and snacks.

✓ There is no student parking at Varley, except for disabled parking. Please don't bring your car. There is a free university shuttle bus between Varley Park, Falmer and Moulsecoomb campuses.

✓ Visit [www.brighton.ac.uk/accommodation](http://www.brighton.ac.uk/accommodation) for 360° tours of all of our halls.



## The Hub

Varley Park



Self-catered

### Key facts

- Built in 2012.
- Bedrooms with en suite rooms with shared kitchen and communal areas.
- Communal launderette and fitness suite.
- First floor restaurant.
- Ground floor cafe.
- No parking.

Number of rooms	62
Length of tenancy	50 and 39 weeks
Number sharing	4–8
En suite bedroom	Yes
Internet access	Yes
Room size	12m <sup>2</sup>

### 2014 cost

Single study room – 50 week tenancy

- £6,750 a year
- £135 a week

Single premium study room – 39 week tenancy

- £5,850 a year
- £150 a week



## Woodland and Downland

Varley Park



Catered during term-time

### Key facts

- Built in 2012.
- Bedrooms with en suite room, with shared kitchen and separate communal areas.
- No parking.

Number of rooms	138
Length of tenancy	39 weeks
Number sharing	4–8
En suite bedroom	Yes
Internet access	Yes
Room size	12m <sup>2</sup>

### 2014 cost

Single study room

- £6,396 a year
- £164 a week



### Framfield, Kingston, Selsey and Chalvington

Varley Park

 **Self-catered and catered during term time**

#### Key facts

- Self-contained flats with spacious rooms.
- Bathrooms and a communal kitchen area are shared with other students.
- No parking.

Number of rooms	225
Length of tenancy	39 weeks
Number sharing	6–8
En suite bedroom	No
Internet access	Yes
Room size	9.25m <sup>2</sup> to 10m <sup>2</sup>

#### 2014 cost

Framfield (self-catered)

- £4,212 a year
- £108 a week

Kingston (self-catered)

- £4,095 a year
- £105 a week

Selsey (catered)

- £5,382 a year
- £138 a week

Chalvington (catered)

- £5,616 a year
- £144 a week



### Cliffe and Firlle Houses

Varley Park

 **Self-catered and catered during term time**

#### Key facts

- Built in 2013.
- Single study bedrooms with shared kitchen and communal areas.
- Firlle is en suite.
- Cliffe has shared bathroom facilities.

Number of rooms	99
Length of tenancy	39 weeks
Number sharing	6–8
En suite bedroom	63
Internet access	Yes
Room size	9.75m <sup>2</sup>

#### 2014 cost

Firlle (self-catered)

- £5,265 a year
- £135 a week

Cliffe (catered)

- £6,201 a year
- £159 a week



### Highview

Varley Park

 **Catered during term-time**

#### Key facts

- Built in 2013.
- Single study bedrooms with shared kitchen and communal areas.
- En suite.
- Two studio flats.

Number of rooms	45
Length of tenancy	39 weeks
Number sharing	4–8
En suite bedroom	Yes
Internet access	Yes
Room size	9.75m <sup>2</sup>

#### 2014 cost

Single study room

- £6,396 a year
- £164 a week

Studio flat (self-catered)

- £7,176 a year
- £184 a week

# EASTBOURNE HALLS

We have one hall of residence and a number of Unihomes in Eastbourne.

✓ Applications for accommodation open in February 2014, and close on 8 August 2014. We will send you an invitation to apply if you are eligible. To apply you will need to have firmly accepted your academic offer.

✓ Demand is high, and we cannot guarantee that everyone who applies for university accommodation gets a place, but we are here to support anyone who does not get a place, or who is looking for somewhere to live in the private sector. Our house hunting service brings together groups of students for house hunting meet ups, and makes use of online databases of property exclusively for students.

✓ Our accommodation places are randomly allocated by computer so that all eligible students have an equal chance of a place.

You can read about our eligibility and allocation policy on page 21, and how it applies to you if:

- you already live in East and West Sussex
- you are under 18 when you start university
- you have been in care
- you have a disability
- you are an international, Channel Islands or Isle of Man student.



# EASTBOURNE HALLS IN DETAIL



Our Eastbourne halls are adjacent to the Hillbrow and Welkin site and are within walking distance of the Darley Road site.

- ✓ It takes approximately 20 minutes to walk from the halls of residence to the train station.
- ✓ There is no car parking at our Eastbourne halls, except for disabled parking. Please do not bring a car to this site. Bike storage is provided.
- ✓ The halls are located in a residential area, close to family homes. We expect our students to be considerate to our neighbours at all times.

## Welkin Halls

Eastbourne campus



Catered during term-time

### Key facts

- Located in the residential Meads area of Eastbourne, the halls are set in their own landscaped gardens with gated entrances.
- Flats contain en suite rooms with TV aerial point and shared kitchen/communal areas. Six rooms are for students with disabilities.
- A limited number of rooms are available on a self-catered basis and are prioritised for students with specific medical/dietary needs.

### Catered

Number of rooms	354
Length of tenancy	40 weeks
Number sharing	4-7
En suite bedroom	Yes
Internet access	Yes
Room size	9.75m <sup>2</sup> (standard) or 15.25m <sup>2</sup> (large)

### 2014 cost

Standard single study room

- £6,120 a year
- £153 a week

Large single study room

- £6,520 a year
- £163 a week

These rooms are for single occupancy, but are furnished with a standard double bed.

# HASTINGS HALLS



## We have one hall of residence and a block of Unihomes in Hastings.

✓ Applications for accommodation **open in February 2014, and close on 8 August 2014**. We will send you an invitation to apply if you are eligible. To apply you will need to have firmly accepted your academic offer.

✓ Demand is high, and we cannot guarantee that everyone who applies for university accommodation gets a place, but we are here to support anyone who does not get a place, or who is looking for somewhere to live in the private sector. Our house hunting service brings together groups of students for house hunting meet ups, and makes use of online databases of property exclusively for students.

✓ Our accommodation places are randomly allocated by computer so that all eligible students have an equal chance of a place.

You can read about our eligibility and allocation policy on page 21, and how it applies to you if:

- you already live in East and West Sussex
- you are under 18 when you start university
- you have been in care
- you have a disability
- you are an international, Channel Islands or Isle of Man student.

# HASTINGS HALLS IN DETAIL



## There is one hall of residence in Hastings and one Unihome.

Our Hastings halls are located five minutes' walk away from St Leonard's railway station and are close to bus routes into central Hastings. There is no designated car parking, please do not bring a car to the halls of residence.

### Robert Tressell Hall

Hastings campus



**Self-catered**

#### Key facts

- Robert Tressell is located in a residential area in St Leonard's-on-Sea close to our Hastings campus, Hastings town centre and the seafront.
- This Victorian building was refurbished in 2008 with en suite rooms and shared kitchens on each of the six floors.
- Rooms vary in size and layout and rents are charged accordingly.
- There is a spacious communal lounge on the ground floor for students to use.
- There are two rooms for students with disabilities.

Number of rooms	60
Length of tenancy	39 weeks
Number sharing	8–11
En suite bedroom	Yes
Internet access	Yes
Room size	From 9m <sup>2</sup> to 20m <sup>2</sup>

#### 2014 cost

Standard single study room

- £4,290 a year
- £110 a week

Large single study room

- £4,680 a year
- £120 a week

Premium single study room

- £5,031 a year
- £129 a week

Premium plus single study room

- £5,421 a year
- £139 a week

### Havelock Road

Hastings campus



**Self-catered**

#### Key facts

- This accommodation is located near to both main academic buildings in Priory Square and on Havelock Road.
- Shared bathroom and kitchen facilities.

Number of rooms	27
Length of tenancy	40 weeks
Number sharing	3–6
En suite bedroom	No
Internet access	Yes
Room size	From 9m <sup>2</sup> to 18.5m <sup>2</sup>

#### 2014 cost

Standard single study room

- £4,160 a year
- £104 a week

Large single study room

- £4,560 a year
- £114 a week

Premium single study room

- £4,760 a year
- £119 a week

# HOW TO APPLY FOR ACCOMMODATION

**Application for halls of residence opens in February. Once you have firmly accepted your academic offer, if you are eligible you will be sent an email inviting you to apply.**

You can then log on to <http://accommodation.brighton.ac.uk> and follow the instructions for how to apply.

Sometimes our invitation emails do not arrive or are captured by spam filters, please contact us before the deadline if you have not received the invitation or have any questions.

As well as applying for a place in halls of residence or Unihomes, you can also accept a room offer and pay your first instalment of rent through the accommodation website.

## Key facts

- Applications open in February.
- You need to apply by 8 August 2014.
- You should apply for accommodation online at <http://accommodation.brighton.ac.uk>.
- To be considered you need to meet our criteria.
- You will hear in late August if you have been allocated a room.

## Step-by-step application process summary

1. Register online at <http://accommodation.brighton.ac.uk>, using your University of Brighton student number.
2. Receive your validation link by email; this is valid for seven days. If you do not validate your account within seven days, you will need to re-register.
3. Validate your account.
4. Create your application to apply for halls or Unihomes.
5. Receive your application acknowledgement email confirming you have applied successfully and summarising your choices.
6. Find out if you have been allocated a place in August.
7. Accept an offer of a place in halls and pay the first instalment of your rent – you do not need to pay a deposit, your first instalment will be the equivalent of 28 days of rent (not applicable for care leavers).
8. Receive confirmation of acceptance.
9. Complete your online induction for your new home.

## Register online

- Go to <http://accommodation.brighton.ac.uk>.
- Register using your University of Brighton student number, your last name and date of birth and create your accommodation password.
- You will need your University of Brighton student number to register. You can find this on your accommodation invitation email or on your offer letter.
- Once you have registered you will be emailed a validation link to access your account.



## Log on

To log on, enter your University of Brighton student number and your accommodation password. If you are using the website for the first time, you will be sent a validation email; you will need to register an account.

## Making your application

Once you are logged in, you will be able to apply for university accommodation. The website will guide you through the process, please read each page carefully. You will be sent an email confirmation that your application has been received.

Some browsers work better than others, so if our application site does not load properly this could be the problem. As a first step we recommend that you use an alternative browser.

## Offer of accommodation

We will offer accommodation to students with unconditional firm academic offers after exam results are released in August. Offers of accommodation will be sent by email to the address you used to register to apply for accommodation. You can view and accepted or reject your offer on the accommodation website.

You will only be made one offer of accommodation. If you reject your offer of a place in halls of residence, we can provide advice on finding alternatives in the private sector.

### Offer period

Offers of accommodation are valid for seven days from the date the offer email is sent to you. If you do not accept the offer in that time, the booking could be cancelled and the room offered to another student. You should check your email account on a regular basis, including your junk or spam mail, so that you don't miss out.

### Accepting your offer of accommodation

Before you accept and confirm your offer of accommodation, there are a number of documents you must read.

You will be asked to confirm that you have read the following information:

- Standard Terms and Conditions of Residence – this is your accommodation contract with the university. Print or save a copy of the contract for your own records.
- Living in halls guide – this tells you about living in halls and your responsibilities.
- Network Standard Terms and Conditions – important information about using the university network to access the internet.
- Endsleigh Insurance Policy Document – contents insurance is provided to all students in university accommodation. This outlines what is covered.

Please make sure that you understand the legally binding contract you are entering into with the university before accepting your offer.

Once you have read the documents and are happy with the offer of accommodation, you need to:

- pay your first instalment of rent. You will not be able to accept the offer without making this payment (not applicable to care leavers).
- provide details of how you are going to pay the remaining instalments of rent for your halls room. You can pay these by debit or credit card.



You will qualify for a three per cent rent reduction if you pay the full annual amount at the time you accept your offer of accommodation. Please note that this only applies to payments made in full before the start of the autumn term. BSMS students can only take advantage of the discount if they are living in University of Brighton accommodation.

### Confirmation of the offer

Once you have accepted your accommodation offer and made your payment, you will be asked to digitally sign your accommodation contract by inputting your University of Brighton student number and date of birth. You will be sent an email to confirm that you have completed this process.

### Online accommodation induction

Once you have accepted your offer of accommodation you will be able to complete an online induction. This will provide you with key details about your accommodation including planning your arrival and stay and practical information about living in university accommodation. It also goes through our obligations as a landlord and we will remind you of your responsibilities as a resident.

### Rent payments

The university does not charge a damage deposit but instead you must pay an instalment of 28 days rent in advance. The amount will depend on which accommodation you are offered.

Most students will not receive student finance until they have fully enrolled at the university during the first week of term. If you are struggling to pay your first instalment of rent in advance, please visit our money matters webpages at [www.brighton.ac.uk/moneymatters](http://www.brighton.ac.uk/moneymatters) for advice about bank accounts and credit cards which could be used in the meantime.

The balance of rent is then payable in three or four instalments (depending on the contract length), which will roughly coincide with the arrival of student loans at the start of each term.

You can pay your rent online using your University of Brighton student number at <http://pay.brighton.ac.uk>.

Students who are leaving care are not required to pay this instalment up front.

### Example of payment

If your rent for university accommodation is £5,265, for example, the full tenancy period would be payable in the following instalments:

1. £540 within seven days of accommodation offer being made
2. £1,581.43 on or before 15 October 2014
3. £1,581.43 on or before 15 January 2015
4. £1,562.14 on or before 15 April 2015
5. Additional payment on or before 15 July 2015 for 48 and 50-week contracts only

# FULL UNIVERSITY ACCOMMODATION ALLOCATION POLICY AND HOW IT APPLIES TO YOU

We are one of the most popular universities in the UK, and support each of our students in finding good quality, fairly priced accommodation that is right for them.

Due to the high demand for university accommodation there are not enough places for all students who would like a place. If you are thinking about applying for a place in halls of residence or Unihomes, please read our allocation policy below.

## Allocation policy for halls of residence and Unihomes

Factors that will influence your eligibility for university accommodation include:

- whether you make the University of Brighton your firm choice with UCAS
- where you live
- whether you are classified as a UK, EU or international student for tuition fee purposes
- whether you have dependants
- your course – eg if you are a BSMS student or will be on a placement in your first year.

The majority of places in halls are offered to first year UK and EU undergraduate students who have firmly accepted an academic offer and submitted an accommodation application by 8 August 2014.

After 8 August 2014, if you have a firm academic offer with us and have applied and met our application criteria, you will be assigned a computer generated number, which will give you a random placing on our allocation list. Our accommodation team will then allocate rooms in halls starting with the lower numbers. Allocation continues until all halls rooms are filled. Students with higher numbers whose names are too far down to be allocated will be invited to use our house hunting service.

Our university accommodation is not allocated on a first-come-first-served basis; it is allocated randomly to make sure that all of our students have an equal chance of a place.

For Brighton halls, we will try to allocate you your first choice of accommodation, however, this will be determined by where you are placed on the allocation list.

At our Eastbourne campus there is only one hall of residence and in Hastings there is one hall and Unihomes accommodation.

Please make sure you know where your course is based before applying for university accommodation, as you are only able to apply for accommodation in the same town as your campus.

## Eligibility criteria for university accommodation

### UK and EU first year undergraduate students

If you are classified as a UK or EU student, the following criteria applies to you:

- **If you make the University of Brighton your firm choice**  
If you apply for university accommodation by 8 August 2014, we will do our best to offer you a place in halls, however we can't guarantee places.
- **If you make the University of Brighton your insurance choice**  
We prioritise students who make us their firm choice, so you will not be considered for a place in halls in the first round of allocation. If you join the university, please contact us as soon as possible to discuss your options and join our house hunting service. You may be able to move into halls after the start of term if places become available, but you should make your own accommodation arrangements for the start of term – we can help you, please read page 03 living in the private sector.
- **If you wish to apply after the deadline on 8 August 2014 or apply through Clearing**  
After 8 August 2014, it will be too late for you to apply for a place in halls of residence. After this date we can add your name to the waiting list for halls accommodation. There is no guarantee of accommodation but if rooms become available in halls we will prioritise applicants on the waiting list who are going in to their first year. We also consider other factors such as distance of home address from the university. Anyone can be added to the waiting list, not just students who meet our eligibility criteria. Demand for halls is very high but sometimes rooms do become available after the first few weeks of term. If you can commute or make alternative temporary arrangements and you are prepared to wait you could get a place in halls.

- **If you are living in Sussex**  
If you live in East or West Sussex you may not be eligible for halls at our Brighton campuses. Please see information overleaf for the postcode exclusions, which may apply to you. There is no postcode restriction for students applying for halls in Eastbourne or Hastings campuses, although students who live further away may be prioritised. If you live locally but you believe you have special reasons for living in halls, please email the accommodation team with written evidence of your circumstances.
- **If your course involves placements which require you to live away from Brighton, Eastbourne or Hastings during your first year**  
Some courses involve first year placements that require students to live away from Brighton, Eastbourne or Hastings. If this applies to you then you will not be eligible to apply for university accommodation.
- **If you are under 18 on the first day of your course at the University of Brighton**  
If you are 17 or younger when you start your course at the university we will guarantee you a place in halls, providing you apply by 8 August 2014.

### International, Channel Islands and Isle of Man undergraduate students in their first year

If you are classified as an international student, a Channel Islands or Isle of Man student for tuition fee purposes the following criteria applies to you:

- **If you make the University of Brighton your firm choice**  
You will be guaranteed a place in university accommodation in your first year of study if you apply by 8 August 2014 and have firmly accepted our offer of a course place.
- **If you make the University of Brighton your insurance choice**  
We prioritise students who make us their firm choice so you will not be considered for a place in halls in the first round of allocation. You may be able to move into halls after the start of term.
- **If you apply after the deadline on 8 August 2014 or apply through Clearing**  
You will not be considered for a place in halls in the first round of allocation. Contact us as soon as you can to discuss your accommodation options and to join our house hunting service. You may be able to move into halls after the start of term if places become available, but you should arrange alternative accommodation – we can help you, please read page 03 living in the private sector.

### Extra information for students who are leaving care

If you are a care leaver and apply for accommodation by 8 August 2014 you will be guaranteed a place in university accommodation for your first year of study, including Christmas, Easter and summer if you apply by 8 August 2014.

You will not be required to pay your rent in advance.

We will help you find private accommodation in the local area for your second year of study. Find out more about the support available for care leavers at [www.brighton.ac.uk/prospective/undergrad/care\\_leavers](http://www.brighton.ac.uk/prospective/undergrad/care_leavers).

### Extra information for students living in Sussex and studying on one of our Brighton campuses

If you live in one of the postcode areas listed below, and are studying at a Brighton campus you will not be eligible for university accommodation, but we can help you explore the other options available to you.

- Brighton & Hove: BN1; BN2; BN3
- Henfield and Hassocks: BN5; BN6
- Lewes and Ringmer: BN7; BN8
- Newhaven and Peacehaven: BN9; BN10
- Lancing, Ferring and Worthing: BN11; BN12; BN13; BN14; BN15
- Eastbourne: BN20; BN21; BN22; BN23; BN24
- Seaford: BN25
- Polegate: BN26
- Hailsham: BN27
- Portslade, Shoreham, Steyning and Poynings: BN41; BN42; BN43; BN44; BN45
- Burgess Hill: RH15.

If you are able commute to our campuses in Brighton you are not considered for halls unless there is additional evidence of need, such as a medical condition or very poor transport links.

If you live in one of the excluded postcodes listed above but think you should be considered for university accommodation, contact the accommodation team at [accommodation@brighton.ac.uk](mailto:accommodation@brighton.ac.uk) with written evidence of the circumstances you would like us to take into account. We will normally respond within 14 working days to advise whether an application can be accepted and considered.

There is no postcode restriction for students applying for halls in Eastbourne or Hastings.

### Extra information for students with disabilities or special needs

We consider each case individually and make every effort to meet accommodation needs of disabled students, however we cannot guarantee students with disabilities, medical conditions or special needs a place in halls.

We have some rooms that are suitable for students who use wheelchairs, and also for those with visual and hearing impairments. If you require specialist equipment for your disability, such as hoists, fridges and heaters, or beds, the university can provide you with some equipment.

Adaptations to equipment such as bedroom units can usually be made to suit individual requirements, however major structural adaptations may not be possible.

If you think you might need structural alterations to your accommodation, please get in touch with us to arrange to visit us.

If you would like to be considered for a place in halls on the grounds of disability you must apply before 8 August 2014, make us aware in the 'general notes' section of your application, and contact the disability and dyslexia team at [disability@brighton.ac.uk](mailto:disability@brighton.ac.uk) to discuss what support we can provide. We will send you more information about the criteria we use to determine if you qualify, as well as a form to complete and return to us.

### Assessment criteria

We prioritise requests for our accommodation from disabled students who:

- have severe mobility difficulties or are registered disabled
- are blind, visually impaired, deaf or hard of hearing to the extent that this causes difficulties
- have chronic health conditions which require close proximity to university buildings
- have a mental health or autistic spectrum condition.

If you feel you meet our criteria for a place in halls because of a disability, we will need:

- a letter from your doctor or medical practitioner which clearly details the reasons you need a university residence place
- a supporting letter from you explaining how your disability, medical condition or special need affects your day-to-day activities.

If the required documentation is not provided in good time it may be difficult for us to meet your request for halls at a later stage.

### Extra information for students with dependants

We do not have university accommodation that is suitable for students with families. The accommodation team can help you and your family find the right place to live.

### If you are a student at a University of Brighton partner college

If you are studying a University of Brighton validated degree course at a partner college for which the university received funding for, you are eligible to apply for university accommodation, so long as you meet the other criteria above and apply by the deadline of 8 August 2014.

### Need to know

- If you are offered a place in halls, you will get one offer of a room, but it may not be your first choice.
- You have seven days to accept the offer of a room.
- You need to pay your first instalment of rent when you accept the offer in order to secure the room.
- You need to read and accept the terms and conditions of the offer of a room.
- Applications for university accommodation open in February 2014 and closes on 8 August 2014 – you will be sent an invitation to apply if you are eligible.
- We will email you to let you know if you have been allocated a place in halls as soon as possible after the August deadline, or as soon as your academic offer has become unconditional.
- We are here to support anyone who does not get a place in university accommodation, or who wishes to find somewhere to live in the private sector. Our house hunting service makes use of online databases of property exclusively for students, social media including Facebook and Twitter, and house hunting meet ups.

## Central contact details

Accommodation and Hospitality  
Services  
Exion 27  
Crowhurst Road  
Brighton, BN1 8AF

email [accommodation@brighton.ac.uk](mailto:accommodation@brighton.ac.uk)  
telephone (01273) 643120  
fax (01273) 643113  
international code (+441273)

### **UCAS institutional codes**

University of Brighton  
(BRITN) B72

University of Brighton Hastings campus  
(BRITN) B72 campus code U

Brighton and Sussex Medical School  
(BSMS) B74

[www.brighton.ac.uk](http://www.brighton.ac.uk)